



October 16, 2017

Dear Franklin Families,

In our continuous effort to ensure the safety of our students, we are asking for your help in providing pick up & dismissal information in a timely manner.

Moving forward, if your student will be dismissing in a different manner, a note from the parent/guardian will be required. *(Drop Off Drive, sent home as a walker, going home with a friend, or being picked up by another relative)* If there is an unexpected change that occurs during the day, you must notify the office via phone call or email before 2:30PM.

Feel free to contact us with any questions regarding this notice.

Thank you in advance for your support in this matter,

Mr. McNeill

Principal, Franklin Elementary

