



## **Stratford Board of Education**

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### **STRATFORD BOARD OF EDUCATION – OFFICIAL MEETING MINUTES**

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**Meeting Date:** January 28, 2019

**Meeting Location:** Board Room / Admin. Ctr.  
1000 East Broadway, Stratford, CT 06615

**Recorded By:** Teresa Lycoudes/  
Secretary to the Board of Education

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**1 ATTENDANCE**

<b>Name</b>	<b>Title</b>	<b>Location</b>	<b>Present</b>
Eric Lazaro	Board Chair		Y
Susan Lance	Board Vice Chair		Y
Maria Buturla	Board Secretary		Y
Allison DelBene	Board Member		Y
Bob DeLorenzo	Board Member		N
Vinny Faggella	Board Member		Y
Karen Rodia	Board Member		Y
Dr. Janet Robinson	Superintendent	Central Office	Y
Ron Melnik	Chief Operating Officer	Central Office	Y
Linda Gejda	Asst. Superintendent	Central Office	Y
Teresa Lycoudes	Recorder / Board Secretary	Central Office	Y
Jack Dellapiano	SAA Representative	SHS Principal	Y
Mike Fiorello, Kristin Record,	SEA Representatives	SHS, BHS - Instructors	Y
Lou Spetrino	Videographer		Y

**2 MEETING LOCATION**

- *Please visit the website at [www.stratfordk12.org](http://www.stratfordk12.org) to see the meeting video.*

Building: Administration Center / Board Room – 1000 East Broadway

**3 MEETING START**

Meeting Scheduled to Start: 7:15 PM

Actual Start Time: 7:28 PM

**4 AGENDA –**

- **Opening Remarks by Chair** – The Board Chair (Eric Lazaro) opened the **January 28, 2019** Board of Education meeting (held in the Board Room / Administration Center – 1000 East Broadway, Stratford CT) at 7:28 PM. A Quorum was confirmed. Mr. Lazaro asked everyone to stand and join Board Member, Vinny Faggella, in reciting the Invocation and Pledge of Allegiance.

Mr. Lazaro then recessed the Board meeting at 7:30 PM to allow time to complete the Finance meeting that was taking place prior to the Board meeting.

The Board of Education meeting resumed at 7:32 PM

Mr. Lazaro asked the Student Representatives to report (taking the agenda out of order).

- **Student Representatives Report** – The Student Representatives to the Board of Education were introduced from Bunnell and Stratford High School. Each student reported about the events happening at their school.
  1. **Bunnell High School – Holly Rosa**
  2. **Stratford High School – Cheree Wright**
- **Presentations / Supt. Robinson’s Executive Report** –the following occurred:
  1. **Administration at Flood Middle School**
    - **Dr. Robinson announced the following:**
      - **Greg Grigas was named Principal at Flood Middle School.**
      - **Brian Testroet was named Assistant Principal at Flood Middle School.**
  2. **Superintendent’s Proposed Itemized Estimate of Expenditures Presentation for 2018-2019.**
    - Dr. Robinson gave a brief overview of the proposed 2019-2020 requested amount for the Itemized Estimate of Expenditures. The requested amount is \$116,188,511 (3.85% increase). Her presentation is posted on the District Website. The budget packet was presented, and the first budget workshop meeting will be scheduled for January 31, 2019 at 6:00 PM.
  3. **Community Partnerships**
  4. **Instructional Rounds at Victoria Soto Elementary School -** Instructional Rounds took place in district at Victoria Soto School.
  5. **CCSC (Connecticut Center for School Change) Superintendent Network Rounds** – Scheduled for February 6, 2019 at Franklin Elementary School
- **Chief Operating Officer’s Report** – Mr. Melnik reported about the following items, and provided updates.
  - OSHA at Bunnell High School
  - Town Audit / Blum Shapiro
  - Roofing Project at Eli Whitney Elementary School

- **Public Participation** – There was one public speaker:
  1. **Andrea Veilleux** - 441 Washington Parkway – **Finance**
  
- **Consent Agenda**
  1. **Approval of Meeting Minutes** (*Reference BOE Policy #9326*)
    - a) Minutes from the *December 17, 2018* (regular meeting)
  2. **Personnel Document** (Staff Assignments)
  3. **Budget Transfers over \$7500** – (There was one / \$13,000) – **Finance Committee**  
**THE MOTION WAS MADE BY MRS. DELBENE; SECONDED BY MR. FAGGELLA TO ACCEPT AND ADOPT THE CONSENT AGENDA (INCLUDES MINUTES FROM DEC. 17, 2018; PERSONNEL ASSIGNMENTS, AND BUDGET TRANSFERS (\$13,000). THE MOTION CARRIED 6 - 0.**
  
- **Items for Discussion / Action**
  - **Proposed:** Personal Finance Online Course  
**THE MOTION WAS MADE BY MRS. BUTURLA; SECONDED BY MRS. RODIA TO ADOPT THE PROPOSED PERSONAL FINANCE ONLINE COURSE. THE MOTION CARRIED 6-0.**
  
  - **Proposed:** High School Scheduling  
**A MOTION WAS MADE BY MRS. BUTURLA / SECONDED BY MRS. RODIA TO TABLE THE AFOREMENTIONED ITEM. THE MOTION CARRIED UNANIMOUSLY. (6-0)**
  
  - **Proposed:** Calendar Draft for 2019-2020  
**A MOTION WAS MADE BY MRS. LANCE / SECONDED BY MRS. BUTURLA TO ACCEPT THE FIRST DAY ONLY (AUGUST 29, 2019). THE MOTION CARRIED UNANIMOUSLY. (6-0). THE REMAINDER OF THE CALENDAR WAS TABLED UNTIL THE NEXT MEETING.**
  
  - **Proposed:** Approval of Educational Specifications regarding the following school projects:
    1. Johnson House Elementary - Roof Replacement Project and Specifications for Roof Replacement project.  
**A MOTION WAS MADE BY MRS. LANCE / SECONDED BY MRS. BUTURLA. THE MOTION CARRIED UNANIMOUSLY. (6-0)**
  
  - **Proposed:** Durham Contract for Student Transportation - Finance Committee  
**A MOTION WAS MADE BY MR. FAGGELLA; SECONDED BY MRS. RODIA TO TABLE THIS ITEM. THE MOTION CARRIED UNANIMOUSLY. (6-0)**
  
  - **Proposed:** Agreement between the Stratford Board of Education and the Stratford Education Association (SEA) (Covering the period of July 1, 2019 through June 30, 2022) - Negotiations Committee  
**A MOTION WAS MADE BY MRS. LANCE / SECONDED BY MRS. DELBENE. THE MOTION CARRIED UNANIMOUSLY. (6-0)**

- **Tabled Items -**
  - **Scholarship Opportunities for District Student Teachers / Minority Teacher recruitment**
  - **Middle School Attendance Policy**
  - **Residency Verification**

There was no discussion regarding the tabled items on the agenda.

- **Old Business for Information / Discussion**
- **New Business for Information / Discussion**
- **Committee Reports**
  - **Athletic Review** – Mrs. Lance said that Bunnell High School is gearing up for the first round of interviews regarding the vacant BHS Coach position.
  - **School Plant / Planning Committee** – Mr. Faggella said he hopes to schedule a meeting for February to discuss the CIP / CEP.
  - **Finance Committee** – The Finance Committee met prior to the Board meeting. She said the committee will meet regarding budget workshops on January 31st, February 4th and February 19th. She said a special Board meeting will be scheduled for February 21st.
  - **Curriculum Committee** – There was nothing in addition to the item on the agenda to report about.
  - **Chairmen’s Committee** – The Chairmen’s meeting took place on January 24th. Residency was discussed and an anonymous tip line will be implemented.
- **Other Committees: A brief report was given on the following committees.**
  - **CABE** - There was a recent legislative breakfast held in Westport.
  - **CARE** - There was nothing to report.
  - **CES** - Mr. Faggella reported that a representative from CABE attended the committee meeting at CES and the discussion focused on Minority Recruitment and Retention.

- **Town / BOE Liaison** - The Liaison committee did not meet. A special meeting is scheduled for January 29th and will take place in the Town Hall Council Chambers.
  - **Town Building Needs** - Mrs. Lance said the committee discussed change orders for the SHS renovation project and the project continues to move steadily forward.
  - **PTSA** - The PTSA did not meet in January.
- **Committee Appointments / Assignments** - There were no Committee appointments or assignments.
  - **Executive Session** - A motion was made by Mrs. Lance; seconded by Mrs. Rodia to enter Executive Session including all Board members present and Dr. Robinson. The purpose for Executive Session was for the discussion on the Superintendent's Goals for 2018-2019.

*The motion to enter Executive Session carried unanimously and the Board entered Executive Session at 9:26 PM.*

*The Board exited Executive Session and entered Public Session at 9:00 PM.*

- **ADJOURNMENT**
  - The meeting adjourned at 9:01 PM upon a motion made by Mrs. Rodia; seconded by Mr. Faggella, and carried unanimously.

The next regular monthly meeting of the Stratford Board of Education is scheduled for **Monday, February 25, 2019**. The meeting location is the Board Room at the Administration Center.

***Meeting recorded and minutes transcribed by:***



**Teresa Lycoudes, Board Secretary &  
Executive Assistant to the Superintendent**