



Stratford Board of Education

STRATFORD BOARD OF EDUCATION – OFFICIAL MEETING MINUTES

Meeting Date: August 24, 2020

**Meeting Location: Virtual Meeting via
Google Meets
Stratford CT**

**Minutes Transcribed By: Teresa Lycoudes/
Secretary to the Board of Education**

1 ATTENDANCE

Name	Title	Location	Present
Allison DelBene	Board Chair		Y
Amy Wiltsie	Board Vice Chair		Y
Vinny Faggella	Board Secretary		Y
Andrea Corcoran	Board Member		Y
Janice Cupee	Board Member		Y
Bob DeLorenzo	Board Member		Y
Karen Rodia	Board Member		Y
Dr. Janet Robinson	Superintendent	Central Office	Y
Linda Gejda	Asst. Superintendent	Central Office	Y
Pam Mangini	Chief Operating Officer	Central Office	Y
Teresa Lycoudes	Recorder	Central Office	Y
Lou Spetrino	Videographer		Y

2 MEETING LOCATION

- Please visit the website at www.stratfordk12.org to see the information regarding the meeting.

Virtual Meeting via Google Meets

3 MEETING START

Meeting Scheduled to Start: 7:15 PM

Actual Start Time: 7:15 PM

4 AGENDA –

- **Opening Remarks by Chair** – The Board Chair (*Allison DelBene*) **opened the August 24, 2020 Board of Education regular monthly meeting** (held virtually via Google Meets) at 7:15 PM. A Quorum was confirmed.

Student Representatives Report – There were no Student Representative reports at the virtual meeting. The Student Representatives will be introduced at the September Board meeting.

Public Participation – There were no public speakers due to the virtual meeting.

Recognitions –

- Presidential Award - Chris Newlan (Wooster Middle School)
- Teacher of the Year - Kim Cody (Victoria Soto School)

Superintendent’s Executive Report

- **Dr. Robinson reported about the following:**
 - CIAC meeting with Department of Public Health re Fall Sports
 - Distribution of Chromebooks
 - Hybrid Model for Re-Opening
 - Distance Learners - Currently at 700+ students
 - John Ramos as Assistant Principal at Johnson House Elementary

Chief Operating Officer’s Report - Mrs. Mangini (Chief Operating Officer) reported on the financials.

- Year End for 2019-20 - Amount of \$712,659.75 (unaudited amount) left over.
- ESSER Grant - Esser Grant is an award of \$990,000. The Coronavirus Relief Fund is an award of \$1,681,647.
- Financial Audit to cover the past three years (2017, 2018, 2019) - to review financial management protocols and procedures. The regular annual audit is underway at present, as well.

Consent Agenda - The Consent Agenda was voted on in two parts - Minutes and Budget Transfers (forwarded by the Finance Committee); then a separate vote for Personnel assignments. There were no requests for Field Trips at this time.

The minutes from the June 22nd regular meeting, and July 29th special meeting, along with a Budget Transfer (totaling \$31,177.72 - this entry is to transfer budgetary funds from Student (Helper) Custodians to the Cleaning Contract account line - ABM Janitorial Svc.) were passed on a motion made by Mrs. Rodia; seconded by Mrs. Wiltsie, and carried unanimously (A Roll Call Vote was taken). Motion passed 7-0.

The Personnel assignments were approved / adopted on a motion made by Mr. Faggella; seconded by Mr. DeLorenzo and carried unanimously (A Roll Call Vote was taken). Motion passed 7-0.

Items For Action

- **Board Approval / Adoption of Authorized Signatures Change Form to include Pam Mangini (Chief Operating Officer) as authorized to sign the ED099 Agreement for Child Nutrition Program.-**

A motion was made by Mrs. Rodia; seconded by Mrs. Wiltsie to authorize the above request authorizing Chief Operating Officer, Pam Mangini, to sign the ED099 Agreement for Child Nutrition Form. A Roll Call Vote was taken and the motion passed unanimously (7 - 0).

- **Discussion re 2020-21 SY Durham Bus Contract (Operation of Buses)**

A Brief conversation / discussion was held regarding the payment for buses 5 days/week vs 4 (in school days). The Board listened to the concerns. This was discussion only. No action was taken at this time.

- **Motion to approve: Filing of Form SCG049F, Final Grant Application for the roof replacement project at Eli Whitney Elementary School, with the Department of Administrative Services (DAS), Office of School Construction and adopting the following Resolution accepting the project as complete:**

“BE IT RESOLVED, that the Stratford Board of Education accepts the Eli Whitney Elementary School, State Project #138-0104RR, as complete”

A MOTION TO APPROVE THE ABOVE WAS MADE BY MRS. RODIA; SECONDED BY MRS. WILTSIE. A ROLL CALL VOTE WAS TAKEN. THE MOTION PASSED UNANIMOUSLY 7-0.

- **Motion to approve: Filing of Form SCG049F, Final Grant Application for the roof replacement project at Stratford Academy-Johnson House Elementary School, with the Department of Administrative Services (DAS), Office of School Construction and adopting the following Resolution accepting the project as complete:**

“BE IT RESOLVED, that the Stratford Board of Education accepts the Stratford Academy - Johnson House Elementary School, State Project #138-0105RR, as complete”

A MOTION TO APPROVE THE ABOVE WAS MADE BY MRS. RODIA; SECONDED BY MRS. WILTSIE. A ROLL CALL VOTE WAS TAKEN. THE MOTION PASSED UNANIMOUSLY 7-0.

- **Motion to approve: The proposal from CT Business Systems/A Xerox Company for a 60-month lease to include 45 new copiers plus a service contract for 1,500,000 back and white copies/month on all 50 district copiers (five owned by SPS) at a total monthly cost of \$10,750.00. Further, additional black and white copies will be expensed at \$0.0037/copy and color copies at \$0.040.**

“BE IT RESOLVED, that the Stratford Board of Education approves the District entering into a 60-month copier lease with CT Business Systems/A Xerox Company”

A MOTION TO APPROVE THE ABOVE WAS MADE BY MRS. WILTSIE; SECONDED BY MRS. CORCORAN. A ROLL CALL VOTE WAS TAKEN. THE MOTION PASSED UNANIMOUSLY 7-0.

Other Business

A motion was made by Mrs. Wiltsie; seconded by Mrs. Rodia to move Teacher PLC days scheduled for days other than Wednesday to take place on Wednesdays when the schools are already closed and on Distance Learning. The motion passed unanimously (with a roll call vote) 7-0.

Tabled Items - The Tabled Items remained on the table.

Committee Reports

The Finance Committee met prior to the Board meeting. There was nothing new to report that wasn't addressed at the Board meeting. The Town / SBOE Liaison Committee did not meet in August.

Mrs. DelBene requested an “in person” meeting for September that will feature the Board members being together “live”, with the rest of the meeting being live streamed to the public. This meeting will also include some form of public forum. Hearing no further discussion:

Adjournment - A MOTION TO ADJOURN WAS MADE BY MRS. RODIA; SECONDED BY MR. DELORENZO. THE MEETING ADJOURNED AT 8:45 PM.

Meeting recorded and minutes transcribed by:



Teresa Lycoudes, Board Secretary &

Stratford Board of Education Meeting Minutes

Monday, August 24, 2020

