



Stratford Board of Education

STRATFORD BOARD OF EDUCATION – OFFICIAL MEETING MINUTES

Meeting Date:
November 27, 2017

Meeting Location: Board Room / Admin. Ctr.
1000 East Broadway, Stratford, CT 06615

Approved: **DRAFT**

**Recorded By: Teresa Lycoudes/
Secretary to the Board of Education**

1 ATTENDANCE

Name	Title	Location	Present
James Feehan	Board Chair		Y
Leonard Petruccelli	Board Vice Chair		Y
Theresa Sheehy	Board Secretary		Y
Chris Barnaby	Board Member		Y
Maria Buturla	Board Member		Y
Susan Lance	Board Member		Y
Eric Lazaro	Board Member		Y
Dr. Janet Robinson	Superintendent	Central Office	Y
Clarence Zachery	Chief Operating Officer	Central Office	
Linda Gejda	Asst. Superintendent	Central Office	
Teresa Lycoudes	Recorder / Board Secretary	Central Office	
Harold Greist	SAA Representative	SHS Principal	
Mike Fiorello, Kristin Record, Robin Julian	SEA Representatives	SHS, BHS & VSS - Instructors	
Karen Rodia Allison Del Bene Vinnie Faggella Bob DeLorenzo	Board Candidates		
Lou Spetrino	Videographer		
Melvin Mason	Editor	Stratford Star	

2 MEETING LOCATION

Building: Administration Center / Board Room – 1000 East Broadway

3 **MEETING START**

Meeting Scheduled to Start: 7:15 PM
Actual Start Time: 7:15 PM

4 **AGENDA -**

- **Opening Remarks by Chair** – The Board Chair (James Feehan) opened the **November 27, 2017** Board of Education meeting (held in the Board Room / Administration Center – 1000 East Broadway, Stratford CT) at 7:15 PM. He asked everyone to stand and join **Board Member, Theresa Sheehy**, for the Invocation and Pledge of Allegiance.
- **Presentations** – Recognition for the following occurred.
 1. **There were no presentations**
- **Public Participation** – There was one public speaker:
 1. **Olga Pena** – *452 Laughlin Road, Stratford CT 06614* – **C.A.R.E.**
- **Student Representatives Report** – The student representatives from Bunnell and Stratford High School were introduced and each reported about the beginning of the year happenings at their respective school.
 1. **Bunnell High School – Hannah McLaughlin**
 2. **Stratford High School – Hannah Shimura**
- **Superintendent’s Executive Report** – Dr. Robinson reported about the following items:
 - **Board Member Recognition** – Dr. Robinson informed the gathering four of the Board members would be leaving after serving their four year term. The Board members who will be leaving are James Feehan (Board Chair), Leonard Petruccelli (Board Vice Chair), Theresa Sheehy (Secretary), and Board member, Chris Barnaby. She thanked them for their dedication to Stratford Public Schools and each departing Board Member was given a plaque commemorating their four years of service to the Board of Education.
 - **Students from Puerto Rico** – Dr. Robinson informed the gathering that Stratford has received three (3) students so far displaced due to the hardship suffered by Puerto Rico. She said the district is preparing to welcome more students

and is teaming with C.A.R.E. and Town of Stratford Community Services Department.

- **Victoria Soto Foundation** – Dr. Robinson informed the gathering that she along with several other employees participated in the Victoria Soto 5K Event that took place November 4, 2017. She said she was happy to report the schools would once again be the recipient of a \$20,000 donation for literacy from the foundation. She noted the Board would vote to accept the donation later on the agenda.
- **Consent Agenda**
 - Mr. Feehan entertained a motion for the items contained in the **Consent Agenda**.
 1. **Approval of Meeting Minutes** (*Reference BOE Policy #9326*)
 - a) Minutes from the **October 23, 2017 (regular meeting)**
 2. **Personnel Document** (Staff Assignments)
 3. **Overnight Trip Request to Nature’s Classroom (Nichols Elementary School)**(*Reference BOE Policy 6153*)

A motion was made by Mr. Petruccelli; seconded by Mrs. Sheehy. The **motion passed unanimously.** (7 to 0)

- **Items for Discussion / Action**
 - **Proposed: Adoption of Grade 11 and 12 Foreign Policy and Grade 11 and 12 Sociology Social Studies Courses (Curriculum Committee)** – The afore mentioned proposal was referred to the Board (with a favorable recommendation) by the Curriculum Committee from the November 14, 2017 Curriculum meeting.

A MOTION WAS MADE BY MRS. SHEEHY; SECONDED BY MRS. LANCE TO APPROVE THE ADOPTION OF GRADE 11 AND 12 FOREIGN POLICY AND GRADE 11 AND 12 SOCIOLOGY SOCIAL STUDIES COURSES (forwarded by the Curriculum Committee with a favorable recommendation). THE **MOTION CARRIED UNANIMOUSLY (7:0).**

- **Proposed: Approval to develop an AP U.S. Government and Politics Course for Grade 11 (Curriculum Committee)** – The afore mentioned proposal was referred to the Board (with a favorable recommendation) by the Curriculum Committee from the November 14, 2017 Curriculum meeting.

A MOTION WAS MADE BY MRS. SHEEHY; SECONDED BY MRS. LANCE TO APPROVE THE DEVELOPMENT OF AN AP U.S. GOVERNMENT AND

POLITICS COURSE FOR GRADE 11 (forwarded by the Curriculum Committee with a favorable recommendation). THE **MOTION CARRIED UNANIMOUSLY (7:0)**.

- **Proposed: Board & Curriculum Committee Meeting Schedules for 2018 (Attached to Minutes)** – The 2018 meeting dates for the regular monthly Board and Curriculum Committee meetings were submitted to the Board for approval.

A MOTION WAS MADE BY MRS. SHEEHY; SECONDED BY MR. PETRUCCELLI TO APPROVE THE MEETING DATES REFERENCED ABOVE. THE **MOTION CARRIED UNANIMOUSLY (7:0)**.

- **Proposed: School Volunteer Confidentiality Agreement (Administration)**– A School Volunteer confidentiality agreement document (along with guidelines for student observation and confidentiality agreement) was presented to the Board for approval.

A MOTION WAS MADE BY MR. PETRUCCELLI; SECONDED BY MRS. LANCE TO ADOPT THE **SCHOOL VOLUNTEER CONFIDENTIALITY AGREEMENT**. A MOTION WAS MADE BY MR. PETRUCCELLI; SECONDED BY MR. BARNABY TO **ADOPT THE GUIDELINES FOR STUDENT OBSERVATION AND CONFIDENTIALITY AGREEMENT** - AS PUT FORTH BY ADMINISTRATION. BOTH **MOTIONS CARRIED UNANIMOUSLY (7:0)**.

- **Proposed: Grant Applications & Donation (Victoria Soto Foundation)**. – The following presented to the Board:
 - **Student Support and Academic Enrichment Grant Application (2017-18)**
 - **Consolidated Grant Application (2017-18)**
 - **Acceptance of \$20,000 Donation for literacy by the Victoria Soto Foundation**

A MOTION WAS MADE BY MR. PETRUCCELLI; SECONDED BY MR. LAZARO TO ADOPT THE ABOVE NOTED GRANT APPLICATIONS AND DONATION. THE **MOTION CARRIED UNANIMOUSLY (7:0)**.

- **Proposed: Wage Increase for Non-Union employees (2017-2018)**

A MOTION WAS MADE BY MR. PETRUCCELLI; SECONDED BY MRS. SHEEHY TO TABLE THE PROPOSAL FOR WAGE INCREASES FOR NON-UNION EMPLOYEES (2017-2018 SCHOOL YEAR). A ROLL CALL VOTE WAS TAKEN:

Eric Lazaro – Yes
Chris Barnaby – Yes
Len Petruccelli – Yes
Theresa Sheehy – Yes
Susan Lance – Yes
Maria Buturla – Yes
Jim Feehan – Yes

THE MOTION CARRIED UNANIMOUSLY 7 TO 0.

• **Tabled Items -**

- **Scholarship Opportunities for District Student Teachers / Minority Teacher recruitment**
- **Middle School Attendance Policy**
- **Magnet School**
- **Residency Verification (Grade 5)**

A MOTION WAS MADE BY MRS. SHEEHY; SECONDED BY MR. LAZARO TO REMOVE ITEM #3 (MAGNET SCHOOL LEGAL CASE) FROM THE TABLE.

A brief update was given by Mr. Zachery and Mr. Feehan regarding the Magnet School legal case.

A MOTION WAS MADE BY MR. BARNABY; SECONDED BY MR. PETRUCCELLI TO PLACE ITEM #3 (MAGNET SCHOOL LEGAL CASE) BACK ON THE TABLE. THE **MOTION CARRIED UNANIMOUSLY.**

▪ **Old Business for Information / Discussion**

- There was none.

▪ **New Business for Information / Discussion**

- **Drama Society Funding** – Mr. Feehan said some conversation took place over the weekend regarding funding for the Drama Society at SHS and missing funds. A brief discussion took place regarding the Drama Society funding at Stratford High School. The Superintendent reported that the district has no budget at present, and there have been no purchase orders submitted by the Stratford High Drama Society. Mr. Zachery stated no monies have been lost, and reiterated that Administration has not been contacted by Stratford High School regarding the Drama Society.

Mr. Feehan entertained a motion to forward this request for funds (Drama Society) to the Finance Committee for further review. A motion was made by Mr. Petruccelli; seconded by Mrs. Buturla, and **carried unanimously**.

▪ **Committee Reports**

- **Athletic Review** – Mrs. Lance reported the Athletic Review Committee did not meet during the month of November.
- **School Plant / Planning Committee** – The School Plant Planning Committee did not meet during the month of November.
- **Finance Committee** – The Finance Committee did not meet during the month of November and does not expect to meet until the new Board transitions.
- **Curriculum Committee** – Mrs. Sheehy reminded the public that the Curriculum Committee meets the second Tuesday of every month. She said there would be no December meeting due to transitioning of the Board.

▪ **Other Committees:**

- **CABE** – Dr. Robinson, Mr. Zachery, Board Elect Karen Rodia and Board Elect Vincent Faggella attended the CABE / CAPSS Conference that took place November 17-18.
- **CARE** – Dr. Robinson attended the November CARE Committee meeting. She said it was a good discussion where they talked about collaboration and steps to raise equity awareness.
- **CES** – Mrs. Sheehy reported that C.E.S. Executive Director, Evan Pitkoff will be retiring effective June 30, 2018. She encouraged the Board members that will remain on the Board, as well as new members to continue to represent Stratford at the CES Regional Council meetings.
- **Town / BOE Liaison** – There was nothing to report.
- **Town Building Needs** – The public was updated on the elevator problems at Wilcoxson Elementary and the Stratford High School renovation project.
- **PTSA** – The PTSA Council met on November 9, 2017. Mrs. Lance said they discussed fundraising.

- **Committee Appointments / Assignments** – There were no Committee appointments or assignments.
 - **Vacant positions on Curriculum and Finance Committee.** – Each committee currently has two (2) vacant positions.
- **Board Goals 2016-18** – Mr. Feehan asked for this item to be removed from future agendas.
- **Executive Session – Negotiations** – A motion was made by Mr. Barnaby; seconded by Mrs. Lance to enter Executive Session including all Board members present, Dr. Robinson and Mr. Zachery. The purpose for Executive Session was to discuss negotiations of all union contracts.

Mr. Feehan stated that he wanted to address **Good and Welfare** before they entered Executive Session. The Board members addressed their time on the Board. Mr. Feehan said he would be available to help new members in any capacity. He said he would also be working on the development of an ROTC program at both high schools. Mr. Feehan stated that it has been an honor to serve the community. He thanked all the other Board members for working towards solutions. He also extended thanks to the Superintendent, the District, the Unions, the electors and the students of Stratford.

The motion to enter Executive Session carried unanimously and the Board entered Executive Session at 8:06 PM.

The Board exited Executive Session and entered Public Session at 8:38 PM.

- **ADJOURNMENT**
 - The meeting adjourned at 8:40 PM upon a motion made by Mr. Barnaby; seconded by Mrs. Sheehy, and carried unanimously.

The next regular monthly meeting of the Stratford Board of Education is scheduled for **Monday, December 18, 2017**. The meeting location will be the Board Room at the Administration Center (1000 East Broadway) and the meeting time will be 7:15 PM.

Meeting recorded and minutes transcribed by:



Teresa Lycoudes, Board Secretary & Executive Assistant to the Superintendent



Stratford Board of Education

1000 East Broadway • Stratford, Connecticut 06615 • Phone (203) 385-4210 • Fax (203) 381-6900 •

2018 – BOARD MEETING DATES

To: Susan Pawluk, Town Clerk
Fr: Teresa Lycoudes – Board Secretary
Date: November 30, 2017
Re: Board of Education Meeting Dates for 2018

MEETING CALENDAR FOR 2018

January 22, 2018

February 26, 2018

March 26, 2018

April 23, 2018

***May 29, 2018 (Tuesday)**

June 25, 2018

July (No meeting scheduled)

August 27, 2018

September 24, 2018

October 22, 2018

November 26, 2018

***December 17, 2018**

***NOTE:** All 4th Mondays in accordance with Board Rules & Regulations except as noted above.

All Board Meetings begin at 7:15 PM, and are held in the Board Room at the Administration Center (1000 East Broadway, Stratford CT 06615) except when otherwise noted.

cc: Board Members
Dr. Janet Robinson, Superintendent
Clarence Zachery, Chief Operating Officer
Dr. Linda Gejda, Assistant Superintendent
Administrators
Unions
Press
File

Adopted by the Stratford Board of Education: Monday, November 27, 2017



Stratford Board of Education

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2018 – CURRICULUM COMMITTEE DATES

To: Susan Pawluk, Town Clerk
Fr: Teresa Lycoudes – Board Secretary
Date: November 28, 2017
Re: Curriculum Meeting Dates for 2018

MEETING CALENDAR FOR 2017

January 9, 2018

February 13, 2018

March 13, 2018

April 17, 2018*

May 8, 2018

June 12, 2018

July (No meeting scheduled)

August 14, 2018

September 18, 2018*

October 9, 2018

November 13, 2018

December 11, 2018

NOTE: All 2nd Tuesdays in accordance with Board Rules & Regulations except as noted above.

All meetings begin at 6:00 PM, and are held in the Board Room at the Administration Center (1000 East Broadway, Stratford CT 06615) except when otherwise noted.

cc: Board Members
Dr. Janet Robinson, Superintendent
Clarence Zachery, Chief Operating Officer
Dr. Linda Gejda, Assistant Superintendent
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Adopted by the Stratford Board of Education: **November 27, 2017**