



Stratford Board of Education

STRATFORD BOARD OF EDUCATION – OFFICIAL MEETING MINUTES

Meeting Date: 1/25/2017

Meeting Location: Administration Center – Board
Room

Approved: **Official Minutes**

Approved: 2/27/2017

Recorded By: Teresa Lycoudes

1 ATTENDANCE

Name	Title	Location	Present
James Feehan	Board Chair		N
Leonard Petruccelli	Board Vice Chair		Y
Theresa Sheehy	Board Secretary		N
Chris Barnaby	Board Member		N
Maria Buturla	Board Member		Y
Susan Lance	Board Member		Y
Eric Lazaro	Board Member		Y
Dr. Janet Robinson	Superintendent	Central Office	Y
Clarence Zachery	Chief Operating Officer	Central Office	Y
Linda Gejda	Asst. Superintendent	Central Office	Y
Teresa Lycoudes	Recorder / Board Secretary	Central Office	Y
Jack Dellapiano	SAA Representative	SHS Principal	Y
Kristin Record	SEA President	BHS Instructor	Y
Robin Julian	SEA	Elementary Instructor	Y
Lou Spetrino	Videographer		Y

2 MEETING LOCATION

Building: Administration Center / Board Room – 1000 East Broadway

3 MEETING START

Meeting Scheduled to Start: 7:15 PM

4 AGENDA

- **Opening Remarks by Chair**

1. Board Vice Chair (Leonard Petruccelli), in the absence of the Board Chair, called the January 25, 2017 Board of Education meeting to order at 7:18 PM. A quorum was confirmed, and Mr. Petruccelli asked everyone to stand and join **Board Member, Maria Buturla**, for the Invocation and Pledge of Allegiance.

- **Presentations** – There were no presentations at this meeting.
- **Public Participation** – There were no public speakers.
- **Student Representatives Report** – The 2016-2017 School Representatives to the Board of Education were introduced. **Joseph Pellegrino represented Bunnell High School. Roula Kouvatias, representing Stratford High School,** was unavailable to attend. Mr. Pellegrino gave a brief report about the happenings and events at Bunnell High School during the month of January.
- **Superintendent’s “Status of the Schools” Report** – Dr. Robinson reported about the following items:
 1. **School Rankings.** Dr. Robinson reported that on a recent ranking list, Stratford High School ranked #11 while the Bridgeport Magnet School, Fairchild Wheeler, ranked #17.
 2. **Dual Language Program** – Dr. Robinson gave a brief overview about the Dual Language Program presented at the January 10th Curriculum Committee meeting.
 3. **AIP Program** – The AIP Program will be no longer. Students serving in school suspensions are in the process of moving back into their respective high school. They are required by law to receive the same amount of instructional hours as all students. Dr. Robinson informed the group that middle school students will stay in their respective buildings, as well.
 4. **Strategic Plan Update** – Dr. Robinson reported that the Strategic Planning Steering Committee met for the second set of sessions on January 27th and 28th at Bunnell High School. She said the committee successfully developed a new mission statement and set of goal/strategies that will be brought before the Board at a later date.
- **Consent Agenda**
 - Mr. Petrucci entertained a motion for the items contained in the **Consent Agenda** (meeting minutes, overnight trips, personnel assignments and budget transfers).
 - **Item 1: Meeting minutes from December 19, 2016 regular meeting.**
 - **Item 2: Field Trip Requests**
 - **Overnight – HOSA Students**
 - **Overnight TSA Students**
 - **Item 3: Personnel Status Document.**
 - **Item 4: Budget Transfers**

A MOTION WAS MADE BY MR. LAZARO; SECONDED BY MRS. LANCE, TO OPEN **CONSENT AGENDA items 1 - 3** FOR DISCUSSION.

A brief discussion took place regarding CONSENT AGENDA item 3.

A MOTION WAS MADE BY MRS. BUTURLA; SECONDED BY MR. LAZARO TO OPEN **CONSENT AGENDA item 4** FOR DISCUSSION.

A brief discussion took place regarding CONSENT AGENDA item 4. Hearing no further discussion, a MOTION WAS MADE BY MR. LAZARO; SECONDED BY MRS. BUTURLA TO APPROVE **CONSENT AGENDA ITEM 4**. THE **MOTION CARRIED** UNANIMOUSLY (4:0).

A MOTION WAS MADE BY MR. LAZARO; SECONDED BY MRS. LANCE TO APPROVED THE REMAINING **CONSENT AGENDA ITEMS 1-3**. THE MOTION CARRIED UNANIMOUSLY. (4:0)

- **Items for Action**

- **Proposed:** New Course – Rehabilitation Science and Sports Medicine
 - A MOTION WAS MADE BY MRS. BUTURLA; SECONDED BY MRS. LANCE TO APPROVE AND ADOPT THE NEW COURSE “REHABILITATION SCIENCE AND SPORTS MEDICINE” AS MOVED FORWARD BY THE CURRICULUM COMMITTEE (WITH A FAVORABLE RECOMMENDATION). THE MOTION CARRIED UNANIMOUSLY.
- **Proposed:** New Course – AP Computer Science
 - A MOTION WAS MADE BY MRS. BUTURLA; SECONDED BY MRS. LANCE TO APPROVE AND ADOPT THE NEW COURSE “AP COMPUTER SCIENCE” AS MOVED FORWARD BY THE CURRICULUM COMMITTEE (WITH A FAVORABLE RECOMMENDATION). THE MOTION CARRIED UNANIMOUSLY.
- **Proposed:** Transportation Bid
 - A MOTION WAS MADE TO OPEN THE TRANSPORTATION BID FOR DISCUSSION. THE MOTION WAS MADE BY MRS. LANCE; SECONDED BY MRS. BUTURLA TO OPEN DISCUSSION FOR COMPANY C. AFTER A BRIEF DISCUSSION, A MOTION WAS MADE BY MR. LAZARO; SECONDED BY MRS. LANCE TO ADOPT THE PROPOSED TRANSPORTATION BID (COMPANY C). THE MOTION CARRIED UNANIMOUSLY.

- **Tabled Items -**

- 1. Scholarship Opportunities for District Student Teachers / Minority Teacher recruitment – (remained tabled)**
- 2. Strategic Plan – Remained tabled.**

▪ **Old Business**

1. **Update: Residency Verification (Grade 5)** – Administration reported that approximately 50% of the residency verifications for fifth grade families have been verified at this point in time. She noted this has been overwhelming work for the staff, and added that to date, there have been no families found that aren't living in the district.

▪ **New Business (For Information / Discussion)**

1. **Discussion re: Middle School Attendance Policy** – A brief discussion took place. Dr. Robinson informed the group that the middle schools are looking to develop an attendance policy similar to the best practice of the high schools. She said she would share more information at a future meeting.

▪ **Committee Reports**

1. **Athletic Review** – Mrs. Lance reported the Athletic Review Committee met on January 17th. She said the committee discussed academic requirements for middle school students to play sports. She said it was the overall consensus of the committee to follow along with the high school requirements. Mrs. Lance said the Committee will attempt to meet again in February, but it may be difficult due to the budget workshop meeting dates.
2. **School Plant / Planning Committee** – The School Plant Planning Committee met on January 17th, 2017. A quorum was not present.
4. **Finance Committee** – Mr. Petruccelli reported that the Finance Committee has budget workshop meetings scheduled for January 30th, February 1st, February 6th and February 8th.
5. **Curriculum Committee** – Mrs. Buturla said that other than the items for action voted on earlier, the Committee was given a presentation on the Dual Language Program.

▪ **Other Committees:**

- **CABE** – There was no report due to Mr. Feehan's absence.
- **CES** – There was no report due to Mrs. Sheehy's absence.
- **Town / BOE Liaison** – Mr. Petruccelli reported the Town/BOE Liaison Committee did not meet during the month of January.
- **Town Building Needs** – Mr. Petruccelli reported that the Town Building Needs Committee met and they have a list of roof projects for the district schools. Mr. Petruccelli

said he would copy the list and make it available for all Board members and Administration. Mr. Petruccelli stated the SHS Renovation Committee and Building Needs will hold a special meeting on Monday, January 30th.

- **PTSA** – Mrs. Lance reported the PTA Council did not meet in January.
- **CARE Committee** – There was no report.
- **Committee Appointments / Assignments** – There were no Committee appointments / assignments.
- **Board Goals 2016-18** – The Board Goals for 2016-18 will be reviewed at the February 27th meeting.
- **Good and Welfare** – The following items were reported:
 1. **Back Pack program** for free / reduced population to provide food. Dr. Robinson informed the gathering that the backpacks are provided through the CT Food Bank.
 2. **Safety Committee** – Scanners and security guards for the district schools.
 3. **Coffee and Concerns** – Mrs. Buturla announced that she is planning to schedule another “Coffee and Concerns” meeting at one of the schools.
- **ITEMS “TO DO”**
 1. Distribute Roof project list to Board members.
- **ADJOURNMENT**
 - The meeting adjourned at 8:23 PM upon a motion made by Mrs. Lance; seconded by Mrs. Buturla, and carried unanimously.

The next meeting of the Stratford Board of Education is scheduled for **Monday, February 27th, 2017**. The meeting will be held at the Administration Center (as normally scheduled) in the Board Room. The meeting start time will be the regular start time of 7:15 PM.

Meeting recorded and minutes transcribed by:



Teresa Lycoudes, Board Secretary & Executive Assistant to the Superintendent