



Stratford Board of Education

STRATFORD BOARD OF EDUCATION – OFFICIAL MEETING MINUTES

Meeting Date:
May 29, 2018

Meeting Location: SHS Auditorium
45 North Parade St., Stratford, CT 06615

DRAFT

**Minutes By: Teresa Lycoudes/
Secretary to the Board of Education**

Recorded By: Lou Spetrino

1 ATTENDANCE

Name	Title	Location	Present
Eric Lazaro	Board Chair		N
Susan Lance	Board Vice Chair		Y
Maria Buturla	Board Secretary		Y
Allison DelBene	Board Member		Y
Bob DeLorenzo	Board Member		Y
Vinny Faggella	Board Member		Y
Karen Rodia	Board Member		Y
Dr. Janet Robinson	Superintendent	Central Office	Y
Clarence Zachery	Chief Operating Officer	Central Office	Y
Linda Gejda	Asst. Superintendent	Central Office	Y
Teresa Lycoudes	Recorder / Board Secretary	Central Office	Y
Harold Greist	SAA Representative	Coordinator	Y
Mike Fiorello,	SEA President	SHS Instructor	Y
Lou Spetrino	Videographer		Y

2 MEETING LOCATION

Building: Stratford High School Auditorium – 45 North Parade St. – Stratford CT 06615

3 MEETING START

Meeting Scheduled to Start: 6:30 PM
Actual Start Time: 6:35 PM

4 AGENDA –

- **Opening Remarks by Chair** – Vice Chair, Susan Lance (sitting in for Board Chair, Eric Lazaro), opened the **May 29, 2018** Board of Education meeting (held in the Auditorium at Stratford High School, 45 North Parade St., Stratford CT) at 6:35 PM. Mr. Lazaro could not be in attendance due to a prior commitment.

- **Invocation and Pledge of Allegiance** – Mrs. Lance asked everyone to stand and join Board Member, Allison DeIBene, in the Invocation and recitation of the Pledge of Allegiance.
- **Presentations** – Recognition for the following students and awards took place.
 1. **Award Presentation (Dr. Robinson and School Principals):**
 - **Youth At Its Best**
 - Flood Middle School – Michael Guasp
 - Flood Middle School – Elizabeth Llewelyn (Eliza)
 - Wooster Middle School – Cory Dubois-Jennings / Killian Navara
 - Wooster Middle School – Natalie Melo
 - **CABE Leadership Awards (Principals)**
 - Flood Middle School
 - Kevinah Wright
 - Matthew Vberti
 - Wooster Middle School
 - Rebecca DePietro
 - Angel Herrera
 - Bunnell High School
 - Hannah McLaughlin
 - George Bloom
 - Stratford High School
 - Brooks Matthews
 - Samuel Branyan
 - **Valedictorian & Salutatorian (BHS)(Principals & Supt.)**
 - Hannah McLaughlin - Valedictorian 2018
 - George Bloom – Salutatorian 2018
 - **Valedictorian & Salutatorian (SHS)(Principals & Supt.)**
 - Hannah Shimura – Valedictorian 2018
 - Jenique Richards – Salutatorian 2018
 - **Student Representatives to the BOE (BHS & SHS)(Board Chair)**
 - Hannah McLaughlin – BHS
 - Hannah Shimura - SHS
 - **Friend of Education (Board Chair, Vice Chair & Supt.)**
 - Victoria Soto Memorial Foundation
 - Stratford Rotary Club
 - **SAA – Retirements (Supt. & Board Chair)**
 - Jim Noga, Principal – Second Hill Lane Elementary School
 - Jill Veteri, Dept. Head of Humanities – Stratford High School
 - **SEA – Retirements (SEA), Awards, etc.**
 - SEA (Stratford Education Association) – SEA Representatives presented the SEA Humanitarian and SEA Friend of Education Award.

- **Student Representatives Report** – Mrs. Lance took the agenda out of order and asked the student representatives from Bunnell and Stratford High Schools to report about the happenings at their respective school.
 1. **Bunnell High School – Hannah McLaughlin**
 2. **Stratford High School – Hannah Shimura**
- **The meeting recessed at 8:05 PM for a reception to honor all those recognized. Music was provided by the Stratford High School a Cappella group.**
- **The meeting reconvened at 8:33 PM.**

One additional award was given to the Board of Education. The award was presented by CAFE for the Career Pathways Program Brochure:

1. **Award Presentation:**
 - a) *CABE Communication Award (CABE)*
 - *George Kurtyka - CABE*
- **Public Participation** – There was one public Speaker
 1. **Lorenzo Elder** – *226 Garibaldi Avenue, Stratford CT 06614* – Mr. Elder spoke about **“Parenting”**.
- **Superintendent’s Executive Report** – Dr. Robinson reported about the following items:
 - Programs at Chapel Elementary School
 - Placements at the elementary level (elementary population)
 - The bridge will be put into place at Stratford High School over King Street Friday, June 8, 2018.
- **Consent Agenda**
 - Mrs. Lance entertained a motion to take the items in the Consent Agenda separately. A motion was made by Mrs. Buturla; seconded by Mr. Faggella, and carried.
 1. **Approval of Meeting Minutes** (*Reference BOE Policy #9326*)
 - a) Minutes from the *April 23, 2018 (regular meeting) and the May 14, 2018 (special meeting)*.

A MOTION WAS MADE BY MRS. DELBENE; SECONDED BY MR. FAGGELLA. MRS. RODIA REQUESTED A FRIENDLY AMENDMENT BE MADE TO THE MINUTES TO INCLUDE EVALUATION/TEST SCORES (ALONG WITH THE SURVEYS) REGARDING THE “TWO YEAR PILOT” PROGRAM FOR NON-LEVELING, AS WELL. The friendly amendment was accepted by Mrs. DelBene and Mr. Faggella. The motion to approve the minutes *carried unanimously. (6:0)*

2. Personnel Document (Staff Assignments)

A MOTION TO ACCEPT THE PERSONNEL ASSIGNMENTS WAS MADE BY MRS. BUTURLA; SECONDED BY MR. FAGGELLA, AND **CARRIED UNANIMOUSLY. (6:0)**

3. Overnight Trip to Nature's Classroom (Lordship Elementary)

A MOTION WAS MADE BY MRS. BUTURLA TO APPROVE THE TRIP TO NATURE'S CLASSROOM FOR LORDSHIP ELEMENTARY SCHOOL; SECONDED BY MRS. RODAI, AND **CARRIED UNANIMOUSLY. (6:0)**

4. Budget Transfers (There were none)

• Items for Discussion / Action

- Proposed: Policies for "First Read" approval:**
 - Policy 5141.5 – Suicide Prevention
 - A MOTION TO ACCEPT THE "FIRST READ" FOR **POLICY 5141.5 SUICIDE PREVENTION** WAS MADE BY MRS. RODIA; SECONDED BY MRS. BUTURLA, AND **CARRIED UNANIMOUSLY. (6:0)**
 - Policy 5144.3 – Discipline of Students with Disabilities
 - A MOTION TO ACCEPT THE "FIRST READ" FOR **POLICY 5144.3 DISCIPLINE OF STUDENTS WITH DISABILITIES** WAS MADE BY MRS. RODIA; SECONDED BY MRS. DELBENE, AND **CARRIED UNANIMOUSLY. (6:0)**
 - Policy 6111 – School Calendar
 - A MOTION TO ACCEPT THE "FIRST READ" FOR **POLICY 6111 SCHOOL CALENDAR** WAS MADE BY MRS. RODIA; SECONDED BY MR. FAGGELLA, AND **CARRIED UNANIMOUSLY. (6:0)**

- Proposed: School Start times – Start times change for Bunnell and Stratford High School; and, Wilcoxson and Nichols Elementary Schools.**
 - – Bunnell and Stratford High School start times will be 7:30 AM effective the 2018-2019 school year.
 - - Wilcoxson and Nichols Elementary Schools will start at 8:45 AM effective for the 2018-2019 school year.

A MOTION WAS MADE BY MRS. BUTURLA; SECONDED BY MR. DELORENZO TO ACCEPT AND ADOPT THE PROPOSED START TIMES FOR BUNNELL AND STRATFORD HIGH SCHOOL, AND WILCOXSON AND NICHOLS ELEMENTARY SCHOOL. THE **MOTION CARRIED UNANIMOUSLY (6:0)**.

- Proposed: Staff Appointments:**
 - Appointment of **Heather Borges as Principal at Second Hill Lane Elementary School.**

- Appointment of **Ron Melnik as Chief Operating Officer at Central Office Administration.**

A MOTION WAS MADE BY MRS. DELBENE; SECONDED BY MR. DELORENZO TO ACCEPT THE APPOINTMENT OF HEATHER BORGES AS PRINCIPAL AT SECOND HILL LANE ELEMENTARY SCHOOL (Effectively July 1, 2018). THE **MOTION CARRIED UNANIMOUSLY (6:0).**

A MOTION WAS MADE BY MRS. BUTURLA; SECONDED BY MR. FAGGELLA TO ACCEPT THE APPOINTMENT OF RON MELNIK AS CHIEF OPERATING OFFICER AT CENTRAL OFFICE ADMINISTRATION (Effective July 1, 2018). THE **MOTION CARRIED.** (5:1) – 1 abstention – Karen Rodia.

- **Tabled Items -**

- **Scholarship Opportunities for District Student Teachers / Minority Teacher recruitment**
- **Middle School Attendance Policy**
- **Magnet School**
- **Residency Verification (Grade 5)**

The tabled items remained on the table.

- **Old Business for Information / Discussion**

- There was none.

- **New Business for Information / Discussion**

There was none.

- **Committee Reports**

- **Athletic Review** – Mr. DeLorenzo reported the Committee Met on May 8, 2018. He said they discussed new scoreboards for Bunnell High School, and a Brick Walk fundraiser.
- **School Plant / Planning Committee** – The School Plant Planning Committee did not meet during the month of May.
- **Finance Committee** – Mrs. Lance reported the Finance Committee did not meet; however, the Finance Committee will meet prior to the monthly Board meetings effective immediately.
- **Curriculum Committee** – Mrs. Buturla reported the Curriculum Committee did not meet during the month of May.

- **Other Committees:**

- **CABE** – There was nothing new to report.
- **CARE** – There was nothing new to report.
- **CES** – There was nothing new to report.
- **Town / BOE Liaison** – Mrs. Lance reported the Town / BOE Liaison Committee have resumed monthly meetings.

The Committee met last on May 16, 2018 and discussed a variety of topics.

- **Town Building Needs** – There was nothing to report at this time.
- **PTSA** – The PTSA Council met May 10, 2018.
- **Committee Appointments / Assignments** – There are no current vacancies at this point in time.
- **Good and Welfare** – The Board members each took the opportunity to congratulate the students recognized earlier in the program (and their families) for their accomplishments and all they’ve achieved during their school careers. The Board was in consensus expressing pride for the students and the district.

Mrs. Rodia congratulated the retirees and volunteers, as well; and in closing left the gathering with this statement – “Every step you take, step carefully”.

Mrs. Lance congratulated the students and expressed her appreciation for the community volunteers.

▪ **Upcoming Dates:**

- June 14, 2018 – Graduation Ceremonies at Bunnell and Stratford High Schools (6:00 PM)
- June 15, 2018 – Tentative last day of school for the 2017-2018 school year.
- June 18-19 – Furlough Days. District facilities closed.
- July 4, 2018 – Board of Ed. Administration Center will be closed in observance of the holiday.

▪ **ADJOURNMENT**

- The meeting adjourned at 8:48 PM upon a motion made by Mrs. Rodia; seconded by Mrs. Buturla, and carried unanimously.

The next regular monthly meeting of the Stratford Board of Education is scheduled for **Monday, June 25, 2018**. The meeting location will be the Board Room at the Administration Center (1000 East Broadway) and the meeting time will be 7:15 PM.

**Meeting recorded and
minutes transcribed by:**



**Teresa Lycoudes, Board Secretary &
Executive Assistant to the Superintendent**