



## **Stratford Board of Education**

---

### **STRATFORD BOARD OF EDUCATION – OFFICIAL MEETING MINUTES**

---

**Meeting Date:**  
**March 25, 2019**

**Meeting Location: Board Room / Admin. Ctr.**  
**1000 East Broadway, Stratford, CT 06615**

**Recorded By: Teresa Lycoudes/  
Secretary to the Board of Education**

---

---

**1 ATTENDANCE**

<b>Name</b>	<b>Title</b>	<b>Location</b>	<b>Present</b>
<b>Eric Lazaro</b>	<b>Board Chair</b>		<b>Y</b>
<b>Susan Lance</b>	<b>Board Vice Chair</b>		<b>Y</b>
<b>Maria Buturla</b>	<b>Board Secretary</b>		<b>Y</b>
<b>Allison DelBene</b>	<b>Board Member</b>		<b>Y</b>
<b>Bob DeLorenzo</b>	<b>Board Member</b>		<b>Y</b>
<b>Vinny Faggella</b>	<b>Board Member</b>		<b>Y</b>
<b>Karen Rodia</b>	<b>Board Member</b>		<b>Y</b>
<b>Dr. Janet Robinson</b>	<b>Superintendent</b>	<b>Central Office</b>	<b>Y</b>
<b>Ron Melnik</b>	<b>Chief Operating Officer</b>	<b>Central Office</b>	<b>Y</b>
<b>Linda Gejda</b>	<b>Asst. Superintendent</b>	<b>Central Office</b>	<b>Y</b>
<b>Teresa Lycoudes</b>	<b>Recorder / Board Secretary</b>	<b>Central Office</b>	<b>Y</b>
<b>SAA Representative</b>			<b>Y</b>
<b>SEA Representatives</b>			<b>Y</b>
<b>Lou Spetrino</b>	<b>Videographer</b>		<b>Y</b>

**2 MEETING LOCATION**

- *Please visit the website at [www.stratfordk12.org](http://www.stratfordk12.org) to see the meeting video.*  
Building: Administration Center / Board Room – 1000 East Broadway

**3 MEETING START**

Meeting Scheduled to Start: 7:15 PM  
Actual Start Time: 7:17 PM

**4 AGENDA –**

- **Opening Remarks by Chair** – The Board Chair (Eric Lazaro) opened the **March 25, 2019** Board of Education meeting (held in the Board Room / Administration Center – 1000 East Broadway, Stratford CT) at 7:15 PM. A Quorum was confirmed. Mr. Lazaro asked everyone to stand and join Board Member, Allison DelBene, in the recitation of the Invocation and Pledge of Allegiance.

- **Student Representatives Report** – The Student Representatives to the Board of Education were introduced from Bunnell and Stratford High School. Each student reported about the various events happening at their school.
  1. **Bunnell High School – Holly Rosa**
  2. **Stratford High School – Cheree Wright**
  
- **Presentations / Supt. Robinson’s Executive Report** –the following occurred:
  1. **Board of Education Appreciation**
    - Dr. Robinson informed the gathering that **March is Board Member Appreciation Month**. On behalf of the Stratford Public School system, Dr. Robinson thanked the Board members for all that they do on a daily basis, and for the time, effort and dedication they freely give. Each Board member was given a certificate of appreciation and a coffee mug.
  2. **Superintendent’s Executive Report:**
    - HOSA Competition. The HOSA students recently competed at State level and brought home 23 medals.
    - Strategic Plan Update
    - College Acceptances
    - Kindergarten Registration – 356 new registrations at present.
  
- **Chief Operating Officer’s Report** – Mr. Melnik said he was proud to report that the new Grants Administrator, Kevin Klemme, brought in a new grant of \$25,000 for OPIOIDS. He said the deadline to apply to the State for Free/Reduced lunch at the elementary schools is coming up soon, and Stratford would be submitting an application. Mr. Melnik also reported that the Town Liaison / Board Committee will meet on April 10<sup>th</sup> to discuss the proposed budget.
  
- **Public Participation** – There was one public speaker:
  1. **Andrea Veilleux – 441 Washington Parkway – 2018-19 Budget**
  
- **Consent Agenda**
  1. **Approval of Meeting Minutes** (*Reference BOE Policy #9326*)
    - a) Minutes from the **February 25, 2019 (regular meeting)**
  2. **Personnel Document** (Staff Assignments)
  3. **Budget Transfers over \$7500** – (There were none)

**A Motion was made by Mr. Faggella; seconded by Mrs. DelBene to approve the consent agenda. The motion carried unanimously. 7-0**

- **Items for Discussion / Action**

- **Proposed: Calendar for School Year 2019-2020** – Chairmen’s Committee – It was requested by the Board that a footnote be added explaining the May 21<sup>st</sup> “make-up” PLC Day.

**A MOTION WAS MADE BY MRS. RODIA/ SECONDED BY MRS. BUTURLA TO APPROVE THE PROPOSED CALENDAR FOR 2019-2020 SCHOOL YEAR. THE MOTION CARRIED UNANIMOUSLY. 7-0**

- **Proposed: Calendar for School Year 2020-2021 (Framework)** – Chairmen’s Committee  
**A MOTION WAS MADE BY MRS. RODIA/ SECONDED BY MRS. BUTURLA TO APPROVE THE PROPOSED CALENDAR FOR 2020-2021 SCHOOL YEAR (Framework). THE MOTION CARRIED UNANIMOUSLY. 7-0**

- **Tabled Items -**

- **Scholarship Opportunities for District Student Teachers / Minority Teacher recruitment**
- **Middle School Attendance Policy**
- **Residency Verification**
- **High School Scheduling**
- **Durham Contract**

A motion was made by Mrs. Lance; seconded by Mrs. DelBene to take High School Scheduling off the table. A motion was made by Mrs. Lance; seconded by Mr. Faggella to approve and adopt the “8 Drop 2” plan for the 2019-2020 school year with regular meetings taking place between administration and the Board. A brief discussion took place. Mrs. Rodia stated that she still has concerns regarding the long term costs; etc. Hearing no further discussion, Mr. Lazaro took a Roll Call Vote to accept the “8 Drop 2” schedule.

Eric Lazaro - Yes  
Susan Lance - Yes  
Maria Buturla - No  
Allison DelBene - No  
Bob DeLorenzo - No  
Vinny Faggella - Yes  
Karen Rodia – No

***The motion failed. 4-3***

A motion was made by Mrs. DelBene; seconded by Mrs. Lance to place High School Scheduling back on the table. The motion carried.

A motion was made by Mr. Faggella; seconded by Mrs. DelBene to strike the Durham Contract from the agenda stating that it is finished business, at this point in time. The motion carried unanimously. **7-0**

A motion was made by Mrs. DelBene; seconded by Mrs. Lance to take “Residency” off the table. The motion carried. A brief discussion took place regarding residency.

A motion was made by Mrs. DelBene; seconded by Mrs. Rodia to place “Residency” back on the table. The motion carried.

▪ **Old Business for Information / Discussion**

▪ **New Business for Information / Discussion**

Mr. Faggella stated (from a safety point of view) there is no height information on the student walkway over King Street at Stratford High School.

▪ **Committee Reports**

- **Athletic Review** – Athletic Review did not meet.
- **School Plant / Planning Committee** – Mr. Faggella reported that School Plant Planning met on March 21<sup>st</sup> and the committee is working on recruiting committee members.
- **Finance Committee** – The Finance Committee met prior to the Board meeting.
- **Curriculum Committee** – The Curriculum Committee met on March 12, 2019.
- **Chairmen’s Committee** – The Chairmen’s Committee met on March 21, 2019.

▪ **Other Committees: A brief report was given on the following committees.**

- **CABE** - There was nothing new to report.
- **CARE** - Dr. Robinson attended the monthly CARE meeting. She said the committee continued their conversation regarding minority recruitment.
- **CES** - Mr. Faggella reported that the CES committee did meet and a Fundraiser is being planned for May 4, 2019 at the Mill River Country Club in regards to the CES Foundation. Mr. Faggella also reported that the council heard a presentation for CES’s proposed Diagnostic Center where students will be identified as potentially in need of special services. The program will have 40 available slots.

- **Town / BOE Liaison** – The Liaison Committee met on March 20, 2019. Mr. Lazaro said that he is impressed with the leadership of Councilman Bill O’Brien as the Committee Chair, and the open dialogue that takes place at the monthly meetings.
- **Town Building Needs** - The Town Bldg. Needs Committee continued the discussion on the SHS renovation project including change orders, etc. They also had a brief discussion on open work orders for the district.
- **PTSA** – The PTSA Council met on March 7, 2019. Dr. Robinson attended. She said the council spoke about the financial situation with the state and the concern that fundraisers aren’t producing the funds they once produced.
- **Committee Appointments / Assignments** – There were no Committee appointments or assignments.
- **Other Business**  
Mrs. Rodia reminded the Board members that when non-leveling took place in the middle schools, information was requested. She requested a survey be done. Dr. Robinson informed the group that the school Panorama Survey will be done around May 15<sup>th</sup>. She stated the information requested by Mrs. Rodia could be included in this survey.  
Mrs. Lance gave kudos to Wooster Middle School for their participation in St. Baldrick’s Day. She said the school raised over \$10,000 for the childhood cancer foundation (St. Baldrick’s Foundation).
- **Executive Session** – It was determined there was no need for an Executive Session.
- **ADJOURNMENT**
  - The meeting adjourned at 8:17 PM upon a motion made by Mrs. Lance; seconded by Mrs. Rodia, and carried unanimously.

The next regular monthly meeting of the Stratford Board of Education is scheduled for **Monday, April 22, 2019**. The meeting location will be the Board Room at the Admin. Center.

**Upcoming Events (Can be viewed on the District Website Calendar)**

- a) April 5, 2019, Early Dismissal – Professional Development
- b) April 10, 2019 – Special Budget Workshop
- c) April 15-19, 2019 – Schools Closed for Spring Recess
- d) April 22, 2019 – Board of Education Mfg.
- e) April 23, 2019 – Public Budget Hearing at Bunnell High School

**Meeting recorded and minutes transcribed by:**



**Teresa Lycoudes, Board Secretary &  
Executive Assistant to the Superintendent**