



Stratford Board of Education

STRATFORD BOARD OF EDUCATION – OFFICIAL MEETING MINUTES

Meeting Date: August 26, 2019

Meeting Location: Board Room / Admin. Ctr.

1000 East Broadway, Stratford CT 06615

**Recorded By: Teresa Lycoudes/
Secretary to the Board of Education**

1 ATTENDANCE

Name	Title	Location	Present
Eric Lazaro	Board Chair		Y
Susan Lance	Board Vice Chair		Y
Maria Buturla	Board Secretary		Y
Allison DelBene	Board Member		Y
Bob DeLorenzo	Board Member		Y
Vinny Faggella	Board Member		Y
Karen Rodia	Board Member		Y
Dr. Janet Robinson	Superintendent	Central Office	Y
Ron Melnik	Chief Operating Officer	Central Office	Y
Linda Gejda	Asst. Superintendent	Central Office	Y
Teresa Lycoudes	Recorder / Board Secretary	Central Office	Y
SAA Representative			Y
SEA Representatives			Y
Lou Spetrino	Videographer		Y

2 MEETING LOCATION

- Please visit the website at www.stratfordk12.org to see the meeting video.
Building: Administration Center / Board Room – 1000 East Broadway

3 MEETING START

Meeting Scheduled to Start: 7:15 PM
Actual Start Time: 7:17 PM

4 AGENDA –

- **Opening Remarks by Chair** – The Board Chair (Eric Lazaro) opened the **August 26, 2019** Board of Education regular meeting (held in the Board Room at the Administration Center / 1000 East Broadway) at 7:17 PM. A Quorum was confirmed.
 - Mr. Lazaro asked everyone to stand and join Board Member, Allison DelBene, in the Invocation and recitation of the Pledge of Allegiance.

- **Presentations** – Board Chair, Eric Lazaro, turned the floor over to Dr. Robinson for the Presentations section of the meeting. The following presentation occurred:
 1. **Introduction of New Administrators (2019-2020 School Year)** – Dr. Robinson gave a brief introduction of the new administrators throughout the District. They are:
 - **Eric Conrad** – Principal at Franklin Elementary School
 - **Arlette Johnson** – Assistant Principal at Franklin Elementary School
 - **Jason Cicero** – Assistant Principal at Chapel Elementary School
 - **Kristen Doerr** – Assistant Principal at Lordship Elementary School
 - **Juliann Iaiennaro** – Coordinator of Career and Technology
 - **Bryan Murphy** – Special Education Coordinator
 - **Elizabeth Bourjaili** – Humanities Department Head at SHS
 - **Samantha Rosenberg** – STEM Coordinator
 - **Yvonne Temple** – Assistant Director of Human Resources
 2. **Community Eligibility Program** – Alan Dean, Executive Director of Sodexo
- **Student Representatives’ Report** – There were none at this time. The Student Representatives will report in September.
- **Executive Report (Superintendent)** – Dr. Robinson reported on the following:
 1. **Registration Process.**
 2. **Enrollment 2019-2020**
 3. **Teachers’ Opening Day Convocation 2019**
 4. **Social Emotional Learning – Move This World Program**
 5. **Dolly Parton’s Imagination Library**
 6. **Education Foundation**
 7. **School Facilities / Start of School**
 8. **Move This World Program**
 9. **Teachers’ Opening Day Convocation**
- **Financial Report** – Mr. Melnik reported on the following:
 1. **School Placements**
 2. **Waiver Process**
 3. **Food Services**
 4. **Building Projects**
 5. **Durham Bus Company / Transportation**

PUBLIC FORUM:

The following community members spoke:

1. **Brooke Trasy** – *30 Ash Street.* – Stratford CT 06615 – “Large Class Sizes”
2. **Andrea Veilleux** – *441 Washington Parkway* – Stratford CT 06615 – “CARE”
3. **Melody Lehrman** – *265 Oak Bluff Ave.* – Stratford CT 06615 – “Large Classroom Sizes”
4. **Matt Schlager** – *490 Sherwood Place* – Stratford CT 06615 – “Special Education Services”

BUSINESS AGENDA:

- **Consent Agenda (Included in Board Agenda)**
 1. **Approval of Meeting Minutes** (*Reference BOE Policy #9326*)
 - a) Minutes from the *June 24, 2019* (regular meeting)
 2. **Personnel Document (August 2019)** (Staff Assignments)

A Motion was made by Mrs. Rodia; seconded by Mr. Faggella to approve the consent agenda in its entirety. The motion carried unanimously. 7:0

- **Items for Discussion / Action**
 - **Proposed: Policies for Adoption – Reviewed by the Policy Committee and Chairmen’s Committee (first read). Referred to the Board for second read and adoption with a favorable recommendation from the Chairmen’s Committee.**
 1. **2120 – Organization Chart / Structure (2019-2020)** – A motion was made by Mrs. Rodia; seconded by Mrs. Lance for adoption. The motion carried 7:0.
 2. **3516 – Sex Offender Notification** – A motion was made by Mrs. DelBene; seconded by Mrs. Buturla for adoption. The motion carried 7:0.
 3. **5111.3 Protection of Undocumented Students** – A motion was made by Mrs. Buturla; seconded by Mrs. Rodia for adoption. The motion carried 7:0.
 4. **5117 – Student Attendance Area** – A motion was made by Mrs. Lance; seconded by Mr. Faggella for adoption. The motion carried 7:0.
 5. **5131.61 – Inhalant Abuse (*To be reviewed annually)** – A motion was made by Mr. Faggella; seconded by Mrs. Buturla for adoption. The motion carried 7:0.
 6. **5141.214a – Student Sunscreen Use** – A motion was made by Mrs. Lance; seconded by Mrs. Buturla for adoption. The motion carried 7:0.
 7. **5145.111 – Notification of Student Arrest (To Supt.)** – A motion was made by Mr. Faggella; seconded by Mr. DeLorenzo for adoption. The motion carried 7:0.
 8. **5145.121 – Vehicle Search** – A motion was made by Mrs. DelBene; seconded by Mrs. Lance for adoption. The motion carried 7:0.
 9. **6114.3 – Emergencies & Disaster Preparedness** – A motion was made by Mr. DeLorenzo; seconded by Mr. Faggella for adoption. The motion carried 7:0.
 10. **6200 – Adult / Continuing Education** – A motion was made by Mr. Faggella; seconded by Mrs. Lance for adoption. The motion carried 7:0.
 11. **6141.328 - Bring Your Own Device (Revised Policy)** – A motion was made by Mrs. Lance; seconded by Mrs. Buturla for adoption. It was the consensus of the policy and Board that cell phone use would not be permitted during school hours. The motion carried unanimously 7:0.

- **Proposed: Curriculum for Adoption – Forwarded to the Board by the Curriculum Committee with a favorable recommendation. The curriculum presented for action follows:**
 1. **Grade 11-12 Psychology**-A motion was made by Mrs. Rodia; seconded by Mrs. Lance for adoption. The motion carried 7:0.
 2. **Grades 3-6 Social Studies Curriculum Framework** – A motion was made by Mrs. Lance; seconded by Mrs. Rodia for adoption. The motion carried 7:0.
 3. **Grades K-5 Science Curriculum Framework and Mystery Science** – A motion was made by Mrs. Rodia; seconded by Mrs. DelBene for adoption. The motion carried 7:0.
 4. **Grades 6-8 Science Curriculum Framework** – A motion was made by Mrs. Rodia; seconded by Mrs. DelBene for adoption. The motion carried 7:0.
 5. **High School Science Curriculum Framework** – A motion was made by Mrs. Lance; seconded by Mrs. DelBene for adoption. The motion carried 7:0.
- **Proposed: Approval for Grant Application re Work Place Learning (Perkins Grant)** – A motion was made by Mrs. Rodia; seconded by Mrs. Buturla for approval to submit the grant application. The motion carried 7:0.
- **Proposed: Graduation Date for Class of 2020** – A motion was made by Mr. DeLorenzo for Graduation Date to be set as **Wednesday, June 10, 2020**; seconded by Mrs. Lance. A roll call vote was taken

Eric Lazaro, Board Chair –	Yes
Susan Lance, Board Vice Chair –	Yes
Maria Buturla, Board Secretary –	Yes
Allison DelBene –	Yes
Bob DeLorenzo –	Yes
Vinny Faggella –	Yes
Karen Rodia –	Yes

The motion carried unanimously. 7:0

• **Tabled Items -**

- **Scholarship Opportunities for District Student Teachers / Minority Teacher recruitment**
- **Middle School Attendance Policy**
- **Residency Verification**
- **High School Scheduling**

All Tabled items remained on the Table.

- **Old Business for Information / Discussion**
- **New Business for Information / Discussion**
- **Committee Reports**

- **School Plant / Planning Committee** –The School Plant Planning Committee met on August 8, 2019. Brian Snyder from Snyder Architects was present and gave an update on summer

projects and status of projects. The committee also reviewed the open work orders.

- **Curriculum Committee** – The Curriculum Committee met on August 19, 2019 (special meeting).
- **Chairmen’s Committee** – The Chairmen’s Committee met on August 22, 2019.

▪ **Other Committees: A brief report was given on the following committees.**

- There was nothing to report at this time.

▪ **Committee Appointments / Assignments** – There have been no appointments and nothing new to report.

▪ **Other Business** – There was no other business.

▪ **Executive Session**

There was no need for Executive Session

▪ **ADJOURNMENT**

- The meeting adjourned at 8:37PM upon a motion made by Mrs. Rodia; seconded by Mrs. Buturla, and carried unanimously.

The next regular monthly meeting of the Stratford Board of Education is scheduled for **Monday, September 23, 2019**. The meeting location will be the Board Room at the Administration Center, at the normal start time of 7:15 PM.

Upcoming Events (Can be viewed on the District Website Calendar)

- August 27, 2019 – Teachers’ Opening Day Convocation
- August 29, 2019 – First Day of School**
- September 2, 2019 – Schools and Administration Center CLOSED due to the Labor Day Holiday.

Adopted 2001-2002 School Year: -----School Placement

The Board of Education reserves the right to place all new enrollees in schools that can best accommodate additional students. Every effort will be made to retain students in neighborhood schools and to maintain racial and numerical balance.

Meeting recorded and minutes transcribed by:



**Teresa Lycoudes, Board Secretary &
Executive Assistant to the Superintendent**