

DATE: August 8, 2019
TIME: 6:30 PM
LOCATION: Board Room / Admin. Ctr.



MINUTES

MINUTES: Stratford Board of Education – Sub-Committee: School Plant Planning - SPECIAL MEETING

Agenda:

- a) Committee Mission and Bylaw
- b) Open Work Orders / School Facilities and Town of Stratford Public Works
- c) School Enrollment Report
 - a. School Ratios
 - b. State Enrollment Report (All Inclusive)
 - c. Street Directory
 - d. Facilities Utilization

Attendees:

Committee Members: Vinny Faggella, Committee Chair; Karen Rodia, Committee Vice Chair; Susan Lance, Board Vice Chair, Alan Llewelyn; Ben Proto; Pat Patusky

Special Guests: Mayor Laura Hoydick; Chris Tymniak, Chief Administrative Officer – Town of Stratford; Dan Wakeling, Building Superintendent - Town of Stratford; Brian Snyder, Snyder Architects

Administration: Superintendent Janet Robinson; Ron Melnik, Chief Operating Officer; Rich Ruggiero, Director of Facilities; Teresa Lycoudes, Recording Secretary

Call to Order

The meeting was called to order by Committee Chair, Vinny Faggella at 6:30 PM. The meeting took place in the Board Room at the Administration Center. A quorum was confirmed.

Items for Possible Action and/or Discussion

SPS (Stratford Public Schools) Project Update – Bryan Snyder

Brian Snyder, (Snyder Architects) gave an overview and update of the summer projects that have been happening in the district. (see attached). The projects include roof projects at Stratford Academy - Johnson House and Eli Whitney Elementary Schools. Also included are flooring projects at Eli Whitney, Franklin and Second Hill Lane Elementary Schools. There are also various other projects happening at Nichols, Lordship and Chapel Street Elementary Schools, as well as Wooster Middle School.

Mr. Snyder reported that he anticipates Eli Whitney to be ready for the opening of school on August 29th.

Mr. Snyder informed the group that the work at Nichols regarding the Library A/C is delayed due to the A/C unit ventilators not even shipping until September 20th.

All other projects are pretty much on target and will be complete by the start of the 2019-2020 school year.

Mr. Faggella asked if solar panels were considered or discussed for the roof at Eli Whitney. Mr. Snyder stated that the roof at Eli Whitney could not support solar panels. He added that the Town of Stratford / Stratford Board of Education Energy Consultants (DBS Energy) is up to speed and is closely monitoring the use of electricity and whether solar panels would be beneficial.

Committee Organization / Purpose (Mission)

A copy of Bylaw #9132 was distributed and reviewed. This Bylaw covers the purpose / mission of the School Plant Planning Committee.

A brief discussion was held in regards to the purpose of the Long Range Facility Planning committee. Mr. Proto requested a copy of the Committee narrative that was done 2010-2011. Dr. Robinson said a copy would be given to the committee members.

Open Work Orders / Town of Stratford Public Works

A discussion was held regarding the open work order list of various repair/maintenance needs of the Stratford Public School system. Dan Wakeling, Superintendent of Public Works was present. Also present was the Honorable Laura Hoydick, Mayor of the Town of Stratford, and Chief Administrative Officer, Chris Tymniak. Rich Ruggiero, Director of Facilities (SBOE), stated that he has regular conversation with Dan Wakeling and Maurice McCarthy (Public Works Director) in regards to projects and what's being done to address the needs of the Stratford Public Schools.

Mayor Hoydick reported that the Town is moving towards a more electronic digital system for work orders, etc. She said the new system will be much more efficient and effective.

It was the consensus to have a report on Open Work Orders every other month for the School Plant Planning Committee members.

District Enrollment

Dr. Robinson reported that the District at present is at approximately 65% minority. She said enrollment continues for this school year as parents are calling daily requesting registration information. Dr. Robinson informed the Committee that the Registration Operation Hours have been altered to include later hours on Tuesday evenings and the office is now open on Saturday mornings, as well.

Enrollment numbers are being monitored carefully and on a daily basis to ensure racial balance at the schools. Dr. Robinson said it may be necessary to close enrollment at some of the schools that are nearing a too high percentage of minority students.

Mr. Lazaro stated on record that he is opposed to moving kids for racial balancing as we face reverse discrimination, as well.

Mrs. Lance said that in the future, the committee may need to look at redistricting streets and which schools are assigned to each street.

Mr. Proto requested the scattergram map be updated to reflect the current students and where they are residing throughout the entire Town of Stratford. Dr. Robinson said that Harold Greist did the original scattergram that Mr. Zachery presented. She said that she would request Harold to do an updated map.

The Committee also requested a copy of the Honeyspot Feasibility report that was done several years back before Victoria Soto School was constructed.

Mr. Proto requested surveys of the properties the schools are sitting on to see how much room is or is not available for future expansion.

It was the consensus of the committee to meet every two months. The next special meeting will be September 12, 2019. It was requested to add the Stratford High School renovation project to the agenda for discussion / updates.

Adjournment

Hearing no further business on the agenda, and hearing no further discussion, Mr. Faggella entertained a motion to adjourn.

The meeting adjourned at 8:05 PM.

Motion Made By: Ben Proto
Motion Seconded By: Susan Lance

The **motion carried** unanimously.



SECRETARY APPROVAL:

(Signature & Date)

August 13, 2019
