

DATE:	October 10, 2019
TIME:	6:00 PM
LOCATION:	Board Room / Admin. Ctr.



MINUTES

MINUTES: Stratford Board of Education – Sub-Committee: School Plant Planning - **SPECIAL MEETING**

Agenda:

- a) Committee Mission and Bylaw
- b) Handouts:
 - a. Enrollment Reports - as of October 1, 2019
 - b. Town Property Data
 - c. Honeyspot Feasibility Study
- c) Presentation: Scatter Graph reflecting student population in Stratford - Mr. Greist
- d) Continuation of Discussion / Possible Action
 - a. Open Work Orders
 - b. School Enrollment Scenarios
 - c. Town Property Data
 - d. Honeyspot Feasibility Study
- e) Next Steps

Attendees:

Committee Members: Vinny Faggella, Committee Chair; Karen Rodia, Committee Vice Chair; Eric Lazaro, Board Chair, Susan Lance, Board Vice Chair, Ben Proto; Pat Patusky

Absent Members: Alan Llewelyn, Mike Suntag

Administration: Superintendent Janet Robinson; Harold Greist, Math Coordinator; Rich Ruggiero, Director of Facilities; Teresa Lycoudes, Recording Secretary

Call to Order

The meeting was called to order by Committee Chair, Vinny Faggella at 6:06 PM. The meeting took place in the Board Room at the Administration Center. A quorum was confirmed.

The minutes of August 8, 2019 were accepted and approved on a motion made by Mr. Lazaro, and seconded by Mrs. Lance. An amendment was noted as Mr. Lazaro was not listed as attending the August 8th meeting. Mrs. Lycoudes said she would make that correction.

The mission of the committee was reaffirmed.

Items for Possible Action and/or Discussion

Enrollment: October 1, 2019: Dr. Robinson presented the October 1, 2019 Stratford Public School enrollment numbers. She explained that October 1 is the enrollment data the state deems official. An error was noted on the elementary enrollment total. Mrs. Lycoudes said she would connect with Mrs. Finnegan and have the number corrected.

The agenda was taken out of order and the committee reviewed and discussed enrollment scenarios. Dr. Robinson talked about a scenario that would be classrooms filled to contractual capacity. This would result in 4,482 students in elementary schools. She also discussed a best practice scenario which would house classrooms of 18 in grades K through 1, and classrooms of not more than 25 in grades 2 through 6. This would represent a total of approximately 3,630 students.

Dr. Robinson informed the committee the enrollment report that lists all of Stratford's youth and the schools they're attending is anticipated to be released at a much later date. The report appears to be made available every other year. Stratford has the 2015 and 2017 report posted on the district website.

Dr. Robinson reminded the committee that the students attending outside the public schools were still considered Stratford's youth and could return to the public school sector at any given time. She added that the district has received several students back from the magnet schools this school year.

Dr. Robinson said the 9th grade student body is relatively large this year. She informed the committee members that Stratford High School houses a total of approximately 1,047 students which is near its full capacity; however, the school isn't built to full capacity at this point in time. Bunnell High School houses approximately 1,041 students.

Dr. Robinson said the state report would be forwarded to the committee once it's received in the district.

Town Property Data

Data from the Town Assessor's office was distributed to the committee as part of the agenda packet. GIS data was provided to the committee members by Mr. Proto.

The different locations were discussed and a brief conversation was held about how, if anywhere, expansion could take place. The discussion was a free flow conversation with ideas coming from all committee members. Ms. Patusky suggested using High Park as a possibility for a new school to house Franklin Elementary. She said in turn the existing Franklin building could be

renovated to house the Board of Education Administration Center. Other parts of the discussion included, but is not limited to the following:

- Expansion of Lordship Elementary School
- Expansion of Wooster Middle School
- Building Height / Stories
- Minority Rate Increase
- Redistricting Streets to Schools
- Feasibility Study to be done by Malone & McBroom (re new school for Franklin Elementary) Dr. Robinson said she would get the cost of the study.
- State reimbursement for a new school
- New school possibility at the Honeyspot building.
- Possibility of one school to house middle school students
- Possibility of one school to house high school students

Presentation: Scatter Graph / Student Population - Harold Greist - A brief presentation of a scatter graph reflecting Stratford's student population was given by Harold Greist. The scatter graph showed where the student population is currently residing.

Open Work Orders / Town of Stratford Public Works

A brief discussion was held in regards to open work orders. Mr. Ruggiero said at the beginning of the school year, there were 225 open work orders. He said currently there are less than 173 open work orders. The Town has been hiring outside vendors to take care of work orders and projects, and the result is things are getting done in a timely manner. Mr. Ruggiero said he is hopeful this process will continue and the work order number will stay relatively low; however, the buildings are old buildings and things happen on a regular daily basis requiring maintenance.

Adjournment

Hearing no further business on the agenda, and hearing no further discussion, Mr. Faggella entertained a motion to adjourn.

The meeting adjourned at 8:00 PM.

Motion Made By: Ben Proto
Motion Seconded By: Karen Rodia

The **motion carried** unanimously.

The next special meeting will take place at a later date to be determined in December.

<p>SECRETARY APPROVAL: (Signature & Date)</p>	<p> October 17, 2019</p>
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