

WEB SITE GUIDELINES

Web pages must comply with school rules, local, state, and federal laws and regulations.

1. Content of Web pages should be consistent with the mission statement of the Stratford Public Schools, enhance the curriculum, and support student learning and ancillary student activities. Staff who use the network to post instructional Web sites should follow the district guidelines for size, scope, and content.
2. No individual may post profane, libelous or defamatory statements about any group or individual.
3. Staff member must inform their district or building supervisor of posted Web sites.
4. Students may only post Web sites under the guidance and supervision of a teacher and should conform to district guidelines for size, scope, and content. Student Web sites must be related to the curriculum and must be reviewed by the classroom teacher prior to posting. Posting of student Web sites in the Internet will be allowed only with prior permission of the building principal or designee.
5. Personal information about staff and/or students, including personal telephone numbers and addresses, may not be posted on Web sites. Individual photographs with student names may not be included without express written parental consent.
6. Any information posted on Web sites must be the original material of the Stratford staff or students or be in the public domain. All materials will be held to the same publishing standards and criteria as print publications. Copyrighted material, text, or graphics may only be used with the written permission of the author or publisher.
7. Stratford Public Schools reserves the right to publish student work on its Web site. Unless prior permission is granted by parents or guardians, such work will be identified only by first name and last initial. Official school newspapers and newsletters are exempt from this guideline.
8. While teachers and staff are encouraged to publish their work voluntarily, the Stratford Public Schools will obtain permission from staff members prior to posting their individual work or creations on the district's Web site, Internet, or on-line databases. Collaborative work done for the district may be published without permission.

9. All curriculum is the property of the Stratford Public Schools and may be published on the district Web site and/or network.
10. Commercial use of Web pages for endorsements (i.e., fundraising) will be subject to Board of Education policy and review. (Reference B.O.E. Policy #1423.)
11. Links to support group or organizations officially recognized by the Board of Education (e.g., PTA, BEST) will be allowed with the approval of the office of the Superintendent.

Failure to adhere to the guidelines and conditions set forth in this document may result in suspension of network access and/or appropriate disciplinary/legal action, including criminal prosecution.

Last update 7/23/03