



POWERTEACHER PRO GRADEBOOK

Taking Attendance – 1 min	
Elementary Gradebook Standards & Comments – 7 min	
PowerTeacher Pro Overview – 7 min	Override Grades – 2 min
Setup PowerTeacher Pro Gradebook and final grade – 3 min	10 Tips for Speedy Grading – 9 min
Copy Grade Calculation Setup – 2 min	Adding Comments – 1 min (Note: Elementary adds comments to Homeroom)
Create/Hiding Categories – 2 min	Create and Save Your Comments to add to Comment Bank – 3 min
Create Assignments – 5 min	How to enter comments from Comment Bank – 1 min (Elementary does not use the Comment Bank)
Copying Assignments – 3 min	Copying Grades from Google Classroom to PowerTeacher Pro – 4 min (I have not tried this, so anyone that does, let me know how it works.)
Collected Assignments 3 min	Progress Charm – 4 min
Assignment Averages & Filter – 4 min	Reports Charm – 2 min
Enter Grades – 3 min	
Email Students & Parents – 3 min	
Contact Val Calvanezi at val@stratk12.org if you have questions or need help.	